

APOLOGIES Committee Services
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**PLEASE NOTE TIME
OF MEETING**

CHIEF EXECUTIVE'S OFFICE
CHIEF EXECUTIVE
Fiona Marshall

15 February 2017

Dear Councillor

You are summoned to attend the meeting of the;

JOINT STANDARDS COMMITTEE

on **THURSDAY 23 FEBRUARY 2017 at 5.00 pm.**

in the Council Chamber. Maldon District Council Offices, Princes Road, Maldon.

A copy of the agenda is attached.

Yours faithfully

A handwritten signature in blue ink, appearing to read 'Fiona Marshall', enclosed within a large, hand-drawn oval.

Chief Executive

COMMITTEE MEMBERSHIP

CHAIRMAN

Councillor Mrs M E Thompson

VICE-CHAIRMAN

Councillor Rev. A E J Shrimpton

COUNCILLORS

Mrs B F Acevedo
R G Boyce MBE, CC
M R Pearlman

PARISH COUNCILLORS

Councillor J Anderson
Councillor S Nunn

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AGENDA JOINT STANDARDS COMMITTEE

THURSDAY 23 FEBRUARY 2017

1. Chairman's notices (please see overleaf)

2. Apologies for Absence

3. **Membership of Committee**

To note that Councillor J Anderson of Southminster Parish Council has been nominated as an interim Parish / Town Council representative on behalf of the Essex Association of Local Councils.

4. **Minutes of the last meeting** (Pages 5 - 10)

To confirm the Minutes of the special meeting of the Committee held on 13 January 2017, (copy enclosed).

5. **Disclosure of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6-8 inclusive of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

6. **Constitutional and Operating Arrangements for the Joint Standards Committee**
(Pages 11 - 22)

To consider the report of the Monitoring Officer, (copy enclosed).

7. Any other items of business that the Chairman of the Committee decides are urgent

8. **Exclusion of the Public and Press**

To resolve that under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following item(s) of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1 and 2 of Part 1 of Schedule 12A to the Act, and that this satisfies the public interest test.

9. **Investigation into Allegation of Misconduct** (Pages 23 - 26)

To consider the report of the Monitoring Officer, (copy enclosed).

10. **Allegation of Misconduct** (Pages 27 - 30)

To consider the report of the Monitoring Officer (copy enclosed).

11. **Code of Conduct Complaints - Summary Information**

To receive a verbal report from the Monitoring Officer on the provision of summary information on Code of Conduct complaints.

NOTICES

Sound Recording of Meeting

Please note that the Council will be recording any part of this meeting held in open session for subsequent publication on the Council's website. At the start of the meeting an announcement will be made about the sound recording. Members of the public attending the meeting with a view to speaking are deemed to be giving permission to be included in the recording.

Fire

In event of a fire, a siren will sound. Please use the fire exits marked with the green running man. The fire assembly point is outside the main entrance to the Council Offices. Please gather there and await further instruction.

Health and Safety

Please be advised of the different levels of flooring within the Council Chamber. There are steps behind the main horseshoe as well as to the side of the room.

Closed-Circuit Television (CCTV)

This meeting is being monitored and recorded by CCTV.